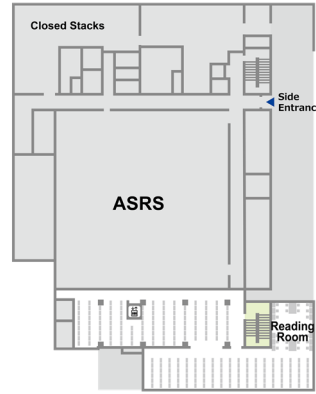


Floor Map

1F



BF



2F



3F



Library Policy

- Return items to their proper shelf locations after reading.
- Be quiet and do not disturb other users.
- Switch your cell phones to the silent mode. Call is allowed in the cellular phone booths.
- No food is allowed.

【Eating / Drinking Restrictions in the Library】

Soup & Odorous Food	Light Meals	Bottled Drinks & Canteens
<b>✗ Forbidden</b>	<b>Lobby &amp; Refresh Rooms are OK</b>	<b>○ Allowed</b>

- Smoking is totally prohibited in the campus.
- Do not use illicitly information appliances and electronic information.
- Do not leave your wallet and other valuables in the seat.

Ask A Librarian

● **Circulation Desk (Borrowing, Returning, Facilities, etc.)**

TEL: 092-802-2450  
092-802-2453  
FAX: 092-802-2455  
titoservice@jimu.kyushu-u.ac.jp

● **Reference Desk (Interlibrary Loan and Reference)**

TEL: 092-802-2451  
092-802-2454  
titosanko@jimu.kyushu-u.ac.jp

Science and Technology Library,  
Kyushu University

West Zone, Ito Campus  
744 Motoooka, Nishi-ku, Fukuoka-shi 819-0395, Japan

(As of April 2024)

Science and Technology Library, Kyushu University

九州大学 理系図書館

Members Guide

<https://www.lib.kyushu-u.ac.jp/en>

Opening Hours

Mon – Fri	9am – 9pm
(Exam Weeks)	9am – 10pm
Sat, Sun & National Holidays	10am – 6pm

【Closed】

- Bon holidays (in mid-August)
  - Year-end & New Year holidays
- \*On our temporary closure, please check our notice and website.

● Service Hours

Borrowing / Returning / Interlibrary Loan	[Mon – Fri] 9am – Closing Time [Holiday] 10am – 6pm
Reference Theses Closed Shelf Materials Map Room Materials	[Mon – Fri] 9am – 5pm
National Diet Library (NDL) Digital Collections (Print Service)	[Mon – Fri] 9am – 5 min. before closing [Holiday] 10am – 5:55pm
Photocopying / Audiovisual Equipment	[Mon – Fri] 9am – 10 min. before closing [Holiday] 10am – 5:50pm
Group Study Rooms / Individual Study Rooms / Open Seminar Rooms / Braille & Speech Synthesizer	[Mon – Fri] 9am – 10 min. before closing [Holiday] 10am – 5:50pm
NDL Digital Collections (Reading)	

● Borrowing Limit & Period

Types of Borrowing	Users	Limit	Period	
			Books	Periodicals
General	All Kyushu Univ. Members	10 items	2 weeks	1 week
Special*	Senior Students	10 items	90 days	—
	Graduate Students	30 items		
	Faculty & Staffs			

\*Please tell us when borrowing. If other users request to borrow, return temporarily.

● Renewing Limit & Period (Books Only)

General	Once (2 weeks)	Special	3 times (270 days)
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\*The renewal periods above are its maximum (depending on the renewal timing).

## Library Card

Your Kyushu University ID card is necessary to enter the library and borrow the materials.

### Loss / Renewal of Your Library Card

If your Kyushu University ID card gets lost or expires, please inform the loss to your Student Section or Personnel Section promptly.

## Entrance / Exit Gates

### Entrance

Please touch your card on the scanner of the entrance gate, wait until the gate opens fully, and pass it through one by one.

If you do not have your card, please call us on an intercom at the library lobby.

### Exit

The exit gate opens automatically when you stand in front of it. Please do not bring out library materials without checking out.

## Reading

You are free to read materials on the open stacks. After reading, please put them back where they were.

Closed-stacks materials can be requested at the circulation desk.

## "Collections" (Kyushu University Library Catalog)

You can search printed books, journals, e-journals and e-books, etc. From search results, you can also make a request of the Inter-Campus Book Delivery and Interlibrary Loan.

<https://catalog.lib.kyushu-u.ac.jp/en>



## Borrowing / Renewing / Returning

### Borrowing

Please show your library card at the circulation desk.

In Library Use Only	Current Issues of Journals, Newspapers, Audio-Visual Materials, Theses, Reference Books, Rare Books, and Assigned Books
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### Renewing

You can renew items (books only) at the circulation desk or on the "My page" by due date, unless other users are reserving them.

### Returning

Please return library materials at the circulation desk by due date. You can return them at other libraries in Kyushu University.

When the library is closed, the book drop on the left side of the entrance is available.

If you have not returned materials by due date, you cannot borrow new materials for the days overdue.

## Equipment

Chromebooks, projectors, and headphones can be borrowed at the circulation desk.

## Reference Desk / Library Workshops

Reference librarians support your literature research and use of e-resources at the reference desk (9am – 5pm on weekdays).

The library also offers lectures on particular databases, and workshops in units of laboratories and classes.

## Reservation / Inter-Campus Delivery

### Reservation

When an item you want is already checked out by another user, you can make a reservation by clicking "Reserve" button on your search result page in the Collections.

### Inter-Campus Delivery

If a book you want is located in the Central Library or the other campuses, you can request to send it over here without charge.

The request can be made on your search result page in the Collections.

## My Page (Online Library Service)

"My Page" provides you various library services: checking the due date, renewing the items, booking the study rooms, etc.

Your SSO-KID is necessary to log in.

## Interlibrary Loan (Including Fee-based Services)

If you cannot find a book you need at Kyushu University Library, you can borrow it from libraries of other universities.

In addition, you can request photocopy of materials from other campuses of Kyushu University.

## Learning Support Desk

Library teaching assistants "Cuter" accept your questions at the Learning Support Desk on weekday afternoons.

You can ask them about academic writing, presentation, mathematics, mechanics, programming languages, etc.

## Shelf Guides

Science and Technology Library's collection mainly covers the fields of mathematics, natural sciences, engineering, information science, agriculture, and liberal arts.

Floor	Location	Materials
3F	Open Stacks	Mathematical Books, Geological Maps, Whether Maps, Sugi Coll., Watanabe Coll., Morinaga Coll., Esaki Coll., The John Lossing Buck Library, Audiovisual Materials
2F	Open Stacks International Lounge	Books (NDC 460-999), Paperbacks, Reference Books, Language Textbooks, Large-sized Books
1F	Open Stacks Entrance Plaza	Books (NDC 000-459), New Arrival Books, Current Journals, Newspapers, Magazines
BF	Compact Shelving	Secondary Sources, Statistical Books, Former Colonies Books, Large-sized Books, Kyushu University-related Publications, Government Publications
	ASRS Theses (Closed Stacks)	Books for Research, Back Issues of Journals, Theses

## National Diet Library Digital Collections

You can access to digital contents of the National Diet Library (NDL), and get copies of them in the library.

Please make an application at the reference desk.

\*From 2022, individuals can access this service by registering with the National Diet Library.

## Library Facilities

### Entrance Plaza "Q-Bridge" (1F)

Newspapers and casual magazines are located.

### Audiovisual Booth (3F)

There are 5 audiovisual booths on the 3rd floor. Audiovisual materials in the library are available here.

You can borrow a headphone and a remote control at the circulation desk.

### Copy Machine (1F / 2F)

There are self-service copy machines on the 1st floor and the 2nd floor.

PDF files on USB memory stick can also be printed.

Payment can be done by coins, 1,000-yen bills (private expense), or a copy card (university budget). As for the card, please ask the Kyushu University Co-op.

\*Reproduction in the library is subject to legal limitation. You are allowed to make copies only for the non-profit use, one copy, and less than half of the whole item.

### Braille and Speech Synthesizer (1F)

Braille materials and a magnifying reader are available. The room key can be borrowed at the circulation desk.

### Individual Study Room / Group Study Room (1F / 2F)

Kyushu University members can book the study rooms below on the My Page.

	Capacity	Time
Individual Study Room (2 rooms)	1	Up to 3 hours
Group Study Room (4 rooms)	1-10	Up to 3 hours

### Open Seminar Room 1 & 2 (2F)

Normally the Open Seminar Rooms are available without an application.

For holding a workshop or an event, Kyushu University members can reserve them on My Page or at the circulation desk (at least 3 days before use).

### Learning Commons (1F / 2F)

Movable tables and chairs are available freely for group study.

### Refresh Room (2F / 3F)

It is a break room that you can talk, but please be considerate of other groups.

Users can eat and drink in this space. When using this space, please keep the area quiet and clean for the other users.

### Wi-Fi ("kitenet")

There are Wireless LAN access points in the library.

As for the way of accessing and further details, please visit the website below of the Information Infrastructure Initiative, Kyushu University:

<https://iii.kyushu-u.ac.jp/en/>

