Non-members of Kyushu University

Non-members of Kyushu University can use the Science and Technology Library for the purpose of research and study with library materials. You do not need any application in advance if you only read the library materials temporarily. For continuous use and borrowing a book, please make an application at the circulation desk with your ID photo and verification of address (driver license or health insurance card, etc.).

Please come to Science and Technology Library by public transportation as much as possible.

Policy in the Library

- Return items to their proper shelf locations after use.
- Be quiet and do not disturb other users.
- Switch your cell phones to the silent mode.
- No food is allowed, except in the Refresh Room.

[Restrictions in the Library]

Science and Technology Library, Kyushu University

Ask A Librarian

Circulation Desk

TEL: 092-802-2450
092-802-2453
FAX: 092-802-2455
titiservice@jimu.kyushu-u.ac.jp

Reference Desk

TEL: 092-802-2451
092-802-2454
titsunko@jimu.kyushu-u.ac.jp

Service Hours

Borrowing / Returning
Requesting Closed Access [Mon – Fri]
Materials
30 items
15 days
8 days

Interlibrary Loan

[Mon – Fri]
9:00 - 17:00

Photocopying
Audio/Visual

[Mon – Fri]
9:00 – 5 minutes before closing time

Group Study Room
Individual Study Room
Open Seminar room
Braille & Speech Synthesizer

[Mon – Fri]
9:00 – 30 minutes before closing time

National Diet Library
Digital Collections

[Sat, Sun and National Holidays]
10:00 – 17:30

Lending Period and Limit

Borrowing Type
General
Special
Days in brackets are maximum of extension period. It may change depending on the day when you renew items.
Library Card

You need your Kyushu University ID card when entering the library and borrowing materials. You can use all libraries of Kyushu University with your ID card.

If you don’t have a Kyushu University ID card, please ask at the circulation desk.

We will issue a library card to you.

If losing / Renewing your library card

If your Kyushu University ID card gets lost or expires, students must report the loss to your Student Section, and faculties must do so to your Personnel Section promptly.

When your card is issued by Science and Technology Library expires, please ask the circulation desk with your identification card.

Entrance / Exit Gates

Entrance

Touch your library card on the scanner of the entrance gate to enter. Please wait for a gate to fully open, and pass it through one by one.

If you do not have your library card with you, please call a staff on an intercom for a gate to fully open, and pass.

When your card gets out, please ask for your Kyushu University ID card.

Exit

The exit gate opens automatically when you stand in front of it. If you bring out library materials without checking out properly, the security system locks the exit gate and the alarm rings.

Reading

You can use materials on the open shelves and read in a reading area freely.

Return them to their proper shelf locations after use.

For closed access materials, please make an application at the circulation desk.

“Collections” (Kyushu University Library Catalog)

You can search printed books and journals in the university, accessible e-journals and e-books etc. From search results, you can also make an application of Inter-Campus Book Delivery and Interlibrary Loan (Kyushu University members only).

https://catalog.lib.kyushu-u.ac.jp/on

Borrowing / Renewing / Returning

Borrowing

To check out library materials, present your library ID card at the circulation desk.

Borrow

You can check out library materials, present your library ID card at the circulation desk.

If you have not returned materials by the due date, your borrowing privilege will be suspended for as many days as they are overdue.

Returning

Please return library materials at the circulation desk by the due date. When the library is closed, a book drop is available.

You can return most of the materials at any Kyushu University Library; however, interlibrary loan items should be returned directly to the library from which they were borrowed.

If you have not returned materials by the due date, your borrowing privilege will be suspended for as many days as they are overdue.

Reservation / Inter-Campus Delivery

Reservation

When the item you want is already checked out by another user, you can make a reservation by clicking the “Reserve” button displayed next to the item in “Collections” of library website.

Inter-Campus Delivery

If a book you need is located in another campus library and Central Library, you can request to send it to your campus library with free of change. Please submit a request form at the circulation desk or request through “Collections”. You can return library materials at any libraries of Kyushu University.

Interlibrary Loan

We will help you borrow books, articles, or other materials that Kyushu University does not have. For further details, please ask at the reference desk. (9 am - 5 pm, Weekdays)

You can also request photocopy of materials located at another campus in Kyushu University.

This is a charged service only for members of Kyushu University.

Reference & Library workshops

A reference librarian supports your document research, data research, and use of e-resources. Please ask at the reference desk, phone or send an e-mail (9 am - 5 pm, Weekdays).

The library offers various workshops on specific databases. We also offer a made-to-order workshop at your laboratory or seminar.

Learning Support Desk

Teaching assistants (We call them “Cutter”) stand ready at the Learning Support Desk on weekday afternoons. You can ask them about writing a report, giving a presentation, mathematics, mechanics, programming and other questions freely.

My Page (Online Library Service)

Function “My Page” is a web service which provides you various kinds of library services. For example, you can check the due date of a book borrowing and extend it. Please check the library website for details.

National Diet Library Digital Collections

You can read the digital contents of the National Diet Library (NDL) and get copies of them in the library. Please make an application at the reference desk.

Library Facilities

Entrance Plaza “Y-Bridge” (1F)

Today’s Newspapers and magazines are located.

Audio-Visual Booth (B3)

There are 5 audiovisual booths on the third floor. DVDs, videos and cassette tapes players are available. We lend you headphones and a remote control. Please apply for it at the circulation desk with your library card.

Copy Center (1F / B)

There are copy machines in the library (self-service). Payment by private expense is coinoperated. You need a copy card to pay by university budget. Please ask a University CO-OP about a copy card.

*Reproduction in libraries is subject to legal limitation. You are allowed to make copies only when it is for non-profit use, single copy per capita, and the number of copies is less than half of total pages of the items.

Braille and Speech Synthesizer (1F)

Braille materials and a magnifying reader are available. You can also take a course provided by the Open University of Japan. Please ask at the circulation desk.

Group Study Room / Individual Study Room (1F / 2F)

Please apply at the circulation desk.

You can also apply for it from library website “My Page”.

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Capacity</th>
<th>Usage Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private Study Room (2 rooms)</td>
<td>1 person</td>
<td>4 hours</td>
</tr>
<tr>
<td>Group Study Room (4 rooms)</td>
<td>2-8 people</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

Open Seminar Room 1, 2 (B3)

You can use a room freely without an application except when it is reserved.

You can reserve a room when you want to hold a workshop or other event.

Please make an application at the circulation desk at least 3 days before the event.

You can also apply via “Facilities Reservation” of the library website.

*A projector and a large-sized display are available. If you would like to use them, please make an application along with a room reservation.

Learning Commons (1F / B3)

You can arrange tables and chairs freely for group study or discussion. You don’t need to apply for using this area.

Refresh Room (B3 / 2F)

It is a break room that you can eat and drink. There is a vending machine in the Refresh Room on the second floor.

Wireless LAN (Univ. Members Only)

There are Wireless LAN access points in the library. Please use your own laptop in a designated area.

To know how to access and further details, please visit Kyushu University Information Infrastructure Initiative website below:

http://iii.kyushu-u.ac.jp/en/

Chromebook and iPad

We provide lending service of Chromebook and iPad. To borrow them, present your library card at the circulation desk. You can use only inside the library.