

九州大学医学図書館

(Medical Library, Kyushu University)

2018

Guide to the Medical Library

Open hours

Monday~Friday
9:00~21:00

Saturday·Sunday·National Holidays
9:30~17:00

Closed

- August 11th (Saturday)~August 15th (Wednesday)
- December 28th (Friday)~January 3th (Thursday)

Library Card

Circulation Desk:6037

- You can use your Student ID Card, Staff ID Card, Personal Card, Professor Emeritus Card as your Library Card at all Kyushu University Libraries
- Please bring your Library Card with you every time you visit the Library
- Reading Room on the 3rd floor, Internet Salon, Reference Book Room are available for use by Students, Faculty and Staff belonging to the Maidashi Campus is open 24 hours a day (You must, however register and obtain a Secom IC CARD in order to access the building)

Entrance

- Please place your ID Card over the scanner at the entrance gate

Exit

- Please go through out the exit gate
- The Library uses an electronic book security system, if you carry unchecked materials through the gate, then an alarm will go off

Borrowing

Circulation Desk:6037

- Bring any materials that you would like to check out with your ID Card to the Circulation desk at least 10 minutes before closing time

Loan period

Periodicals:2 days

Books:8 days

No. of items

Undergraduate Students:3

Graduate students:5

Teaching staff:10

- The following materials are not allowed to be checked out:
 - Current issues of foreign periodicals (within 1 week of arrival)
 - Reference materials
 - Rare books
 - Audio-visual materials

Renewal: Only twice within the normal loan period, unless others have requested this item

Returning

- Please return all materials by the due date
- Return materials to the Circulation desk— during regular open hours
- Return materials to the return box in the front of the library—when the library is closed
- Materials from the Kyushu University Libraries collection may be returned to any of the Kyushu University Library locations
- Borrowing privileges will be suspended if you have an overdue book

Book Delivery Service

- You may request books to be sent to a different Library from another campus through The Kyudai Collections system, you can then return such materials to any library in the Kyushu University system

MY Page <https://idp.kyushu-u.ac.jp/idp/login>

- The Following services prepared for every Kyushu University members through The Cute. My Page system:
 - Renew/Confirm
 - Interlibrary Loan, eDDS
 - * Request/Confirm

- Letter of Introduction
- Reserve Facilities:
Seminar room/Communication room/Group room/Meeting room

● **To login, please sign in with your Kyushu University ID**

Faculty members: [SSO-KID/Password](#) Students: [Student ID OR SSO-KID/Password](#)

Photocopying

Inter-Library Loan Section : 6039

● **Self-service photocopy machines (cash or Univ. Budget card) are located on the 2nd floor**

[Black/White ¥10](#)

[Color ¥30](#)

***Please be sure respect copyright laws when making photocopies**

ILL Service (through the Cute MY Page system)

<https://idp.kyushu-u.ac.jp/idp/login>

Provides faculty, staff and students with research materials not available in libraries on this campus

● **Book loan requests from other libraries outside Kyushu University**

There is a charge for postage

● **Article photocopy requests from other libraries**

-Request outside Kyushu University

There is a charge for postage and a photocopying fee

-Request at other campuses of Kyushu University

There is a charge for photocopying fee

Reference Service

Reference Service Section : 6039

- How to use Electronic resources
- How to get materials, information retrieval
- How to use the Kyudai Collections, World Contents systems

☆Please mind your manners in the Library☆

- Return materials to their proper locations after use
- Keep your due date to the next users
- Keep quiet at all times
- Smoking in the library are strictly prohibited
- Eating and drinking in the library are strictly prohibited
(Permitted only in the Browsing room)
- Talking on your cell—phones in the library permitted only in the cell-phones Booth (2F)
- Keep your valuables with you at all times

Ask a Librarian

Acquisition & Cataloging Section

TEL:092-642-6035(6036)

FAX:092-642-6041

tiuukemo@jimu.kyushu-u.ac.jp

Circulation Section

TEL:092-642-6037(6038)

FAX:092-642-6041

tieetura@jimu.kyushu-u.ac.jp

Inter-Library Loan Section

TEL:092-642-6039

FAX:092-642-6042

tirsougo@jimu.kyushu-u.ac.jp

Reference Section

TEL:092-642-6040

FAX:092-642-6042

tiasanko@jimu.kyushu-u.ac.jp

Medical Library, Kyushu University

〒812-8582

Maidashi, 3-1-1, Higashi-ku, Fukuoka

<https://www.lib.kyushu-u.ac.jp/libraries/medical/>