

九州大学医学図書館

(Medical Library, Kyushu University)

2019

Guide to the Medical Library

Open hours

Monday~Friday

9:00~21:00

Saturday・Sunday・National Holiday

9:30~17:00

Closed

- April 29th (Monday)~May 6th (Monday)
- August 10th (Saturday)~August 15th (Thursday)
- December 27th (Friday)~January 5th (Sunday)

Library Card

Circulation Desk:6037

- You can use your Student IC Card, Staff'- IC Card, Personal Card, Professor Emeritus Card as your Library Card at all Kyushu University Libraries
- Please bring your Library Card with you every time you visit the Library
- Reading Room on the 3rd floor, Internet Salon, Reference Book Room are available for use by Students, Faculty and Staff belonging to the Maidashi Campus is open 24 hours a day
(You must, however register and obtain a Secom IC CARD in order to access the building)

Entrance

- Please place your IC Card over the scanner at the entrance gate

Exit

- Please go through out the exit gate
- The Library uses an electronic book security system, if you carry unchecked materials through the gate, then an alarm will go off

☆Please mind your manners in the Library☆

- Return materials to their proper locations after use
- Keep your due date for the next users
- Keep quiet at all times
- Smoking in the library is strictly prohibited
- Eating and drinking in the library are strictly prohibited
(Permitted only in the Browsing room)
- Talking on your cell-phone in the library is permitted only in the cell-phones Booth (2F)
- Keep your valuables with you at all times

Ask a Librarian

Acquisition & Cataloging Section

TEL:092-642-6035(6036)

FAX:092-642-6041

tiukemo@jimu.kyushu-u.ac.jp

Circulation Section

TEL:092-642-6037(6038)

FAX:092-642-6041

tieetura@jimu.kyushu-u.ac.jp

Inter-Library Loan Section

TEL:092-642-6039

FAX:092-642-6042

tirsougo@jimu.kyushu-u.ac.jp

Reference Section

TEL:092-642-6040

FAX:092-642-6042

tiasanko@jimu.kyushu-u.ac.jp

Medical Library, Kyushu University

〒812-8582

Maidashi, 3-1-1, Higashi-ku, Fukuoka

<https://www.lib.kyushu-u.ac.jp/libraries/medical/>

Borrowing

Circulation Desk:6037

- Bring any materials that you would like to check out with your IC Card to the Circulation desk at least 10 minutes before closing time

Loan period

Periodicals:2 days

Books:8 days

Number of materials

Undergraduate Students:3

Graduate students:5

Teaching staff:10

- The following materials are not allowed to be checked out:
 - Current issues of foreign periodicals (within 1 week of arrival)
 - Reference materials ▪Rare books ▪Audio-visual materials
- **Renewal:** Only twice within the normal loan period, unless others have requested this item

Returning

- Please return all materials by the due date
- Return materials to the Circulation desk--- during regular open hours
- Return materials to the return box in front of the library---when the library is closed
- Materials from the Kyushu University Libraries collection may be returned to any of the Kyushu University Library locations
- Borrowing privileges will be suspended if you have an overdue book

Book Delivery Service

- You may request books to be sent to a different Library from another campus through The Kyudai Collections system, you can then return such materials to any library in the Kyushu University system

MY Page <https://idp.kyushu-u.ac.jp/idp/login>

- The Following services prepared for every Kyushu University members through The Cute. My Page system:
 - Renew/Confirm
 - Interlibrary Loan, eDDS * Request/Confirm

- Letter of Introduction
- Reserve Facilities:
Seminar room/Communication room/Group room/Meeting room

● **To login, please sign in with your Kyushu University ID**

Faculty members : [SSO-KID/Password](#) Students : [Student ID OR SSO-KID/Password](#)

Photocopying

Inter-Library Loan Section : 6039

- Self-service photocopy machines (cash or Univ. Budget card) are located on the 2nd floor
[Black/White ¥10](#)
[Color ¥30](#)
 *Please be sure respect copyright laws when making photocopies

ILL Service (through the Cute MY Page system)

Provides faculty, staff and students with research materials not available in libraries on this campus

- Book loan requests from other libraries outside Kyushu University
 There is a charge for postage
- Article photocopy requests from other libraries
 - [Request outside Kyushu University](#)
 There is a charge for postage and a photocopying fee
 - [Request at other campuses of Kyushu University](#)
 There is a charge for photocopying fee

Reference Service

Reference Service Section : 6039

- How to use Electronic resources
- How to get materials, information retrieval
- How to use the Kyudai Collections, World Contents systems