

Library Facilities

【Search Terminals】

You can use search terminals freely to search the materials in Kyushu University. You can also access to a part of databases and e-journals Kyushu University library provides. Please ask at the counter.

【Wi-Fi】

Visitors from eduroam participating institutions can use the eduroam network. Check your institution's instruction and set up your device.

【4F Cute.Commons】

You can arrange tables and chairs freely for group study or discussion. You don't need to apply for using this area.

【1F Refresh Room / 3F Cafe (Lounge)】

Food and drinks are acceptable.
※No food or drinks (except for covered drink containers) allowed except in this room.

【2F Audio-Visual Booths】

There are 6 audio-visual booths where you can watch or listen to the library's audio-visual materials (DVD, video and cassette). Please apply at the counter with your library card. You may borrow headphones.

Classification and Arrangement

【Books】

Recent and frequently used books are shelved on 4ABooks for Student Use, and others are on each floors. Books are classified by NDC (Nippon Decimal Classification) and ordered by numbers on a label of the spine of a book.

134.2	Classification Number (numeric or alphabetical characters)
Ka59	Author Mark (alphabetical or katakana characters)
	Others (book ID or volume number)

【Periodicals】

Current periodicals are shelved on 3A, and back numbers are on 3D.
• Japanese periodicals : in syllabary order.
• Foreign periodicals : in alphabetical order.

Policy in the Library

- Return items to their proper shelf locations after use.
- Keep quiet and not disturb other users.
- Switch your cell phones to manner mode, except in the Cell Phone Booths (3F)
- Snacks are permitted only in the Library Lounge. Please follow the Rule of Food and Drinks in the library.
- No smoking in the library.
- Illegal use of information from library materials is strictly prohibited.
- Keep your valuables with you.

Kyushu University Central Library
744 Motooka, Nishi-ku, Fukuoka 819-0395, Japan



九州大学中央図書館

Kyushu University Central Library

Information [for non-members]
<https://www.lib.kyushu-u.ac.jp/libraries/central>

Non-members of Kyushu University

Non-members of Kyushu University can use Science and Technology Library for the purpose of research and study with library materials.
Students under age of 18 and individuals with non-academic purposes are not permitted.

Opening Hours

Monday - Friday	9 : 00 - 21 : 00
Sat, Sun, and National Holidays	10 : 00 - 18 : 00
Closed ※	Dec.28 - Jan.4

※As the opening hours may vary from time to time, please check the library website, library notice boards or QR for further details.

Service Hours

Borrowing	9:00 - 20:45 [Mon-Fri] 10:00 - 17:45 [Sat, Sun, National Holidays]
Closed Access Materials • Closed Stacks • Microfilm • Rare books	9:00 - 16:30 [Mon-Fri]
Reference	9:00 - 17:00 [Mon - Fri]

Information/Circulation

TEL: 092 (802) 2480
FAX: 092 (802) 2479
tousiryou@jimu.kyushu-u.ac.jp

Interlibrary Loan

TEL: 092(802) 2482
FAX: 092(802) 2479
toubunken@jimu.kyushu-u.ac.jp

Reference

TEL: 092 (802) 2482
FAX: 092 (802) 2479
esupport@lib.kyushu-u.ac.jp



Library Card

- We issue a library card for anyone who wants to take library services continually. You can use it at any libraries in Kyushu University.

How to Apply

Types by Purpose	Reading only	Borrowing
Required Documents	<ul style="list-style-type: none">• Designated form• Public certificate that verifies your current address (Driver's license, Passport, Health insurance card)	<ul style="list-style-type: none">• Designated form• Public certificate that verifies your current address (Driver's license, Passport, Health insurance card)• Photo (3 × 2.5cm)
Issuing Time	<ul style="list-style-type: none">• Library card is to be issued at the counter on every Tuesday and Friday (or the next weekday if it is a holiday). If you apply on Monday or Thursday by PM1:00, you can receive the library card the next day.	

Renewing Your Library Card

Your library card is valid until March 31. To renew it, please submit a designated form and your library card, and show your public certificate that verifies your current address.

Entrance / Exit Gates

- Your library card is required. Please hold it over a reader of the gate.
- If you are not carrying a library card with you, please fill out a designated form at the circulation desk. You may use a temporary card for entrance.
- If you have library materials not checked out properly, the security system sounds an alarm.

Browsing

- You can access materials by yourself on open shelves and read on reading desks.
- To use closed access materials, please make an application at the circulation desk.
- You can request materials shelved in Automated Storage and Retrieval System (ASRS) from PCs equipped in the library.

Photocopying

- Self-service copy machines are available.
[3F Copier / Printer , 4F Cute.Commons]
- The library's photocopy machines are turned off 15 minutes before the closing time.

* The copyright law stipulates an individual may make a single copy from a portion of a library material for nonprofit research / educational purposes.

Borrowing

This service is only for users who have a library card for borrowing.

To borrow library materials, please present the items and your library card at the counter.

Limit: 2 volumes

Lending Period: 2 weeks ※You can't extend the loan period.

- Intended materials are only the books on open shelves.
- The borrowing service for non-members is suspended during the university examination term. We will notice it on our website and a bulletin board.
- We may recall a book before your due date according to the needs of members of Kyushu University.
- We will demand satisfaction for a book if you deface or lost a book.

Returning

- Please return library materials at the counter by the due date. When the library is closed, the book drops in front of the library are available.
- If you do not returned by the due date, your borrowing privilege will be suspended.
- You can return library materials at any libraries of Kyushu University.

Reference

- A reference librarian answers any queries relating to document research, data research, and use of e-resources. However, time-consuming investigations may be turned down.
- Please consult a reference librarian in person, by phone, or e-mail (9:00 - 17:00 Weekdays).

Information Retrieval



Collections <https://catalog.lib.kyushu-u.ac.jp/en>

You can search the materials available in Kyushu University.

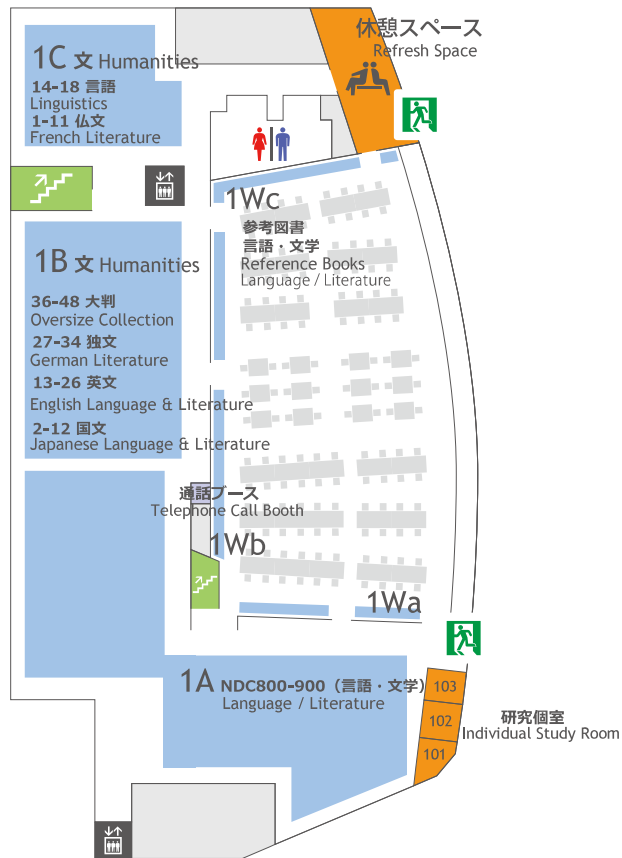
- **'Collections'** covers not only printed materials, but also e-resources available in Kyushu University. You can access the text from the search results when it has a link to e-journal or e-book. However, if you access off-campus, you may not read the text.
- If you want to use a material of other campus libraries, please contact directly to the library which owns it. It is not available in the Central Library.



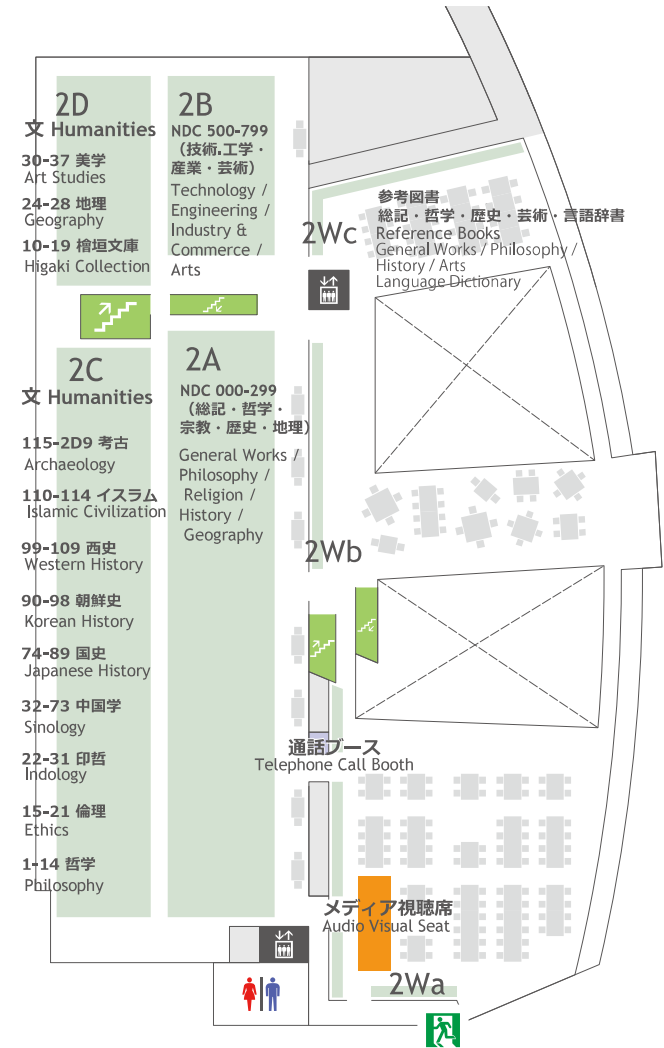
World Contents <https://www.lib.kyushu-u.ac.jp/en/worldcontents>

- **'World Contents'** aims to help quick search and access to necessary academic resources out of vast amounts of data throughout the world.
- Please use **'World Contents'** when you search more widely, without limiting the results to the materials available in Kyushu University.

1F



2F



Individual Study Room (1F,3F)

We have the rooms for a Individual research use. Please apply at the counter. You can also reserve a Individual Study Room via Library website -> Activities

Refresh Space (1F)

Food and drinks are acceptable. (There are vending machines equipped.) ※No food or drinks (except for covered drink containers) allowed except in this room.

Audio Visual Seat (2F)

There are 6 audio-visual booths where you can watch or listen to the library's audio-visual materials (DVDs, videos and cassettes). Please apply at the counter with your library card. We lend you headphones.

Cafe / Lounge (3F)

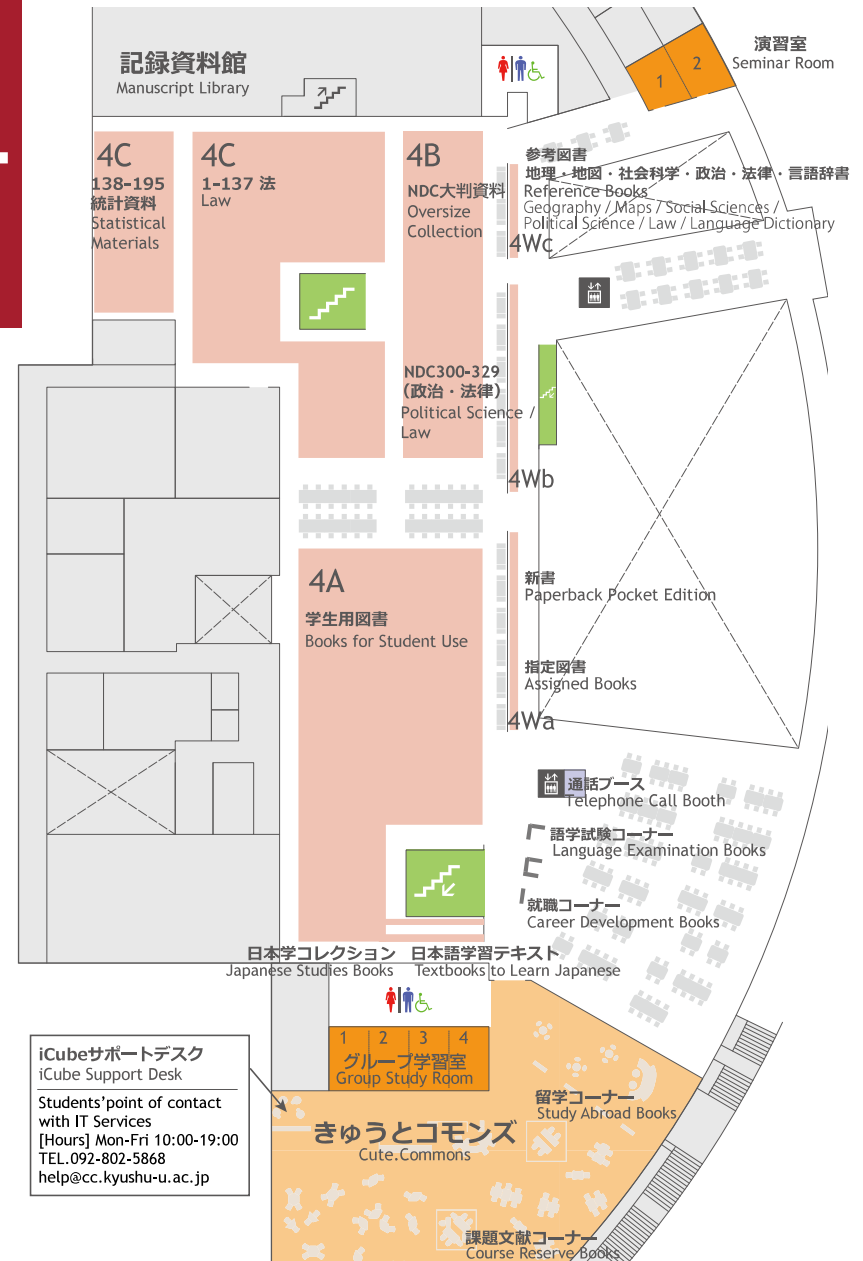
In the lounge there is a baker called "Doumu Cafe" Please refresh your study.

[Hours]
Mon-Fri : 10:00-19:00 Sat : 10:00-16:00
Sun & National Holidays : 11:00-16:00

3F



4F



Group Study Room (4F)

We have the rooms for a seminar, group study, and research use. Please apply at the counter. You can also reserve a Group Study Room via Library website -> Activities

Seminar Room (4F)

Seminar Room can host a class activity using the central library holdings or a group research activity with library materials.

Cute.Commons (4F)

You can arrange tables and chairs freely for group study or discussion. You don't need to apply for using this area.

Course Reserve Books (4F)

We display books related to KIKAN Education classes on purpose-built shelves. There are two ways in use: non-circulating and short-term borrowing.

Learning Support Desk (4F)

Postgraduate students acting as the Library Teaching Assistant (Cuter) support students' learning outside the classroom using their own expertise and experience.

[Hours]
Mon-Fri : 13:00-14:30 14:50-16:20 or 16:40-18:10