

Library Facilities

【Internet Salon】

This area has PCs (iMac). You can also use Microsoft Office, and eResources Kyushu University Library provides.

【Wi-Fi】

You can access to the University network via wireless LAN, "edunet" in the library.

【Printing】

You can print out with a copy machine in the library from PCs (iMac) and your own PC or other devices via wireless LAN.

【Group Study Room / Individual Study Room】

We have the rooms for a seminar, group study, and research use. Please apply at the counter. You can also reserve a Group Study Room via **Library website -> Activities**

【Cute.Commons】

You can arrange tables and chairs freely for group study or discussion. You don't need to apply for using this area. It has also PCs accessible to the University network.

【Library Lounge】

Newspapers, magazines, and books on job seeking and studying abroad are located. Equipped with vending machines, food and drinks are acceptable. ※No food or drinks (except for covered drink containers) allowed except in this room.

【International Collections】

Materials for international students are located: Japanese language learning texts, donated books from partner universities in Asia, and foreign newspapers and publications.

【iPad / Chromebook】

iPad / Chromebook lending service is available (in-library use only). Please come to the counter and show your library card. You can use only inside the library. Please return by closing time.

【Audio-Visual Booths】

There are 5 audio-visual booths where you can watch or listen to the library's audio-visual materials (DVDs, videos and cassettes). Please apply at the counter with your library card. We lend you headphones.

Classification and Arrangement

【Books】

Recent and frequently used books are on 3F, reference books are on 2F, and others are on 1F. Books are classified by NDC (Nippon Decimal Classification) after 1971 and older books are classified by Old Classification, and ordered by numbers on a label of the spine of a book.

134.2	Classification Number (numeric or alphabetical characters)
Ka59	Author Mark (alphabetical or katakana characters)
	Others (book ID or volume number)

【Periodicals】

Current periodicals are on 2F, and back numbers are on M2F. Japanese periodicals and foreign periodicals are shelved separately in alphabetical order.

Floor Map



Policy in the Library

- Return items to their proper shelf locations after use.
- Keep quiet and not disturb other users.
- Switch your cell phones to manner mode, except in the Cell Phone Booths (3F)
- Snacks are permitted only in the Library Lounge. Please follow the Rule of Food and Drinks in the library.
- No smoking in the library.
- Illegal use of information from library materials is strictly prohibited.
- Keep your valuables with you.

Kyushu University Central Library

6-10-1 Hakozaiki, Higashi-ku, Fukuoka, 812-8581

九州大学中央図書館

Kyushu University Central Library

Information 【for university members】

<https://www.lib.kyushu-u.ac.jp/en/libraries/central>

Opening Hours (2016/2017)

Monday - Friday	8 : 00 - 22 : 00
Sat, Sun, and National Holidays	10 : 00 - 18 : 00 * 10 : 00 - 20 : 00 on Jul. 30-31, and Feb. 4-5, 11-12. 9 : 00 - 20 : 00 on Aug. 6-7.
Closed ※	May. 22, Aug. 13-15, Dec. 28 - Jan. 4

※As the opening hours may vary from time to time, please check the library website, library notice boards or QR for further details.

Service Hours

Borrowing Interlibrary Loan	8:00 - 21:45 [Mon-Fri] 10:00 - 17:45 [Sat, Sun, National Holidays] * Document delivery with payment is available on weekday 9:00-17:00
Closed Access Materials • Closed Stacks • Microfilm • Rare books	9:00 - 16:30 [Mon-Fri]
Reference	9:00 - 17:00 [Mon - Fri]

Information/Circulation

TEL: 092(642)2337
FAX: 092(642)2205
tousiryu@jimu.kyushu-u.ac.jp

Interlibrary Loan

TEL: 092(642)2334
FAX: 092(642)2205
toubunken@jimu.kyushu-u.ac.jp

Reference

TEL: 092(642)2338
FAX: 092(642)2340
ers@jimu.kyushu-u.ac.jp



@QLib_info

Library Card

- Your library card depends on your enrollment status.

Undergraduate / Graduate	Student ID Card
Non-Degree Student	Library Card ※
Faculty / Staff	Staff ID Card or Personal Card
Professor Emeritus	Professor Emeritus Card

※Please make an application at the counter, bringing your student ID card.

Entrance / Exit Gates

- Your library card is required. Please hold it over a reader of the gate. You can also use an IC card reader if you have an IC card of Kyushu University ID.
- If you have library materials not checked out properly, the security system sounds an alarm.

Borrowing

To borrow library materials, please present the items and your library card at the counter.

Lending Period and Limit

Books	14 days	Total 10 items
Periodicals	7 days ※	

※Current issues of periodicals are overnight loan only.

Materials below are in-library use only.

Newspapers, course-reserved books, reference books, rare books, special collections, microfilms and audio-visual materials

Renew of Loan Period

- You can extend the loan period once within the loan period, unless other users are requesting the item.
- This service is available at the counter or **Library website** -> **Activities** or by phone.

Returning

- Please return library materials at the counter by the due date. When the library is closed, the book drops in front of the library are available.
- If you have not returned by the due date, your borrowing privilege will be suspended.
- You can return library materials at any libraries of Kyushu University.

Browsing

- You can access materials yourself on open shelves and read on a reading desk.
- To use closed access materials, please make an application at the counter.

Reservation

- When a book you need is currently checked out by another user, you can make a reservation for it. This service is also available via **Collections** with your Kyushu University ID (Student ID or SSO-KID).

Reference

- A reference librarian answers any questions relating to document research, data research, and use of e-resources.
- Please consult a reference librarian in person, by phone or by e-mail (9:00 - 17:00 Weekdays).

Photocopying

- Self-service copy machines are available.
[2F Photocopying Room]
- The library's photocopy machines are turned off 15 minutes before the closing time.

※ The copyright law stipulates an individual may make a single copy from a portion of a library material for nonprofit research / educational purposes.

Inter-Campus Delivery

- If a book you need is located in another campus library, you can request to send it to your campus library with free of charge. Photocopying requests for both in print and PDF are charged service. PDF delivery (eDDS) must be paid by public expense.
- Some materials including Humanities and Social Sciences Library are out of service.
- You can request for book and PDF delivery via **Collections** and for photocopy via **Library website** -> **Activities**. Paper application form is also available at the counter.

Interlibrary Loan

- If an item is not at any libraries of Kyushu University, you can make a request for it to other institutions. For further details, please ask at the counter.
- You can order via **Library website** -> **Activities**

Library Website

<https://www.lib.kyushu-u.ac.jp/en>

- In addition to the library information including opening hours and locations, Library Website offers you many useful online services such as **Activities** and **eResources**.

Activities

The following services are available via the library website -> **Activities**.

- Renewal of loan period
- Viewing your circulation history
- Reservation of library facilities
- Interlibrary loan / Photocopy request (paid service)
- Book Purchase Request

You need to login with your SSO-KID.

eResources

Kyushu University Library provides not only printed materials but also a plenty of electronic journals, electronic books, and online databases.

Most of eResources are accessible only via the university network due to agreements with publishers. If you want to access them from off-campus location, login to the website directly with your SSO-KID before starting your search.

Library Catalog



Collections <http://catalog.lib.kyushu-u.ac.jp/en>

- **'Collections'** is a search platform of Kyushu University materials. You can search for library holdings both in print and electronic formats.
- Search results offer additional features: reservation of books on loan, inter-campus book delivery request, and easy access to eResources.

※ Some materials which are not included in Collections are covered by the card catalog. You can also search them by Card Catalog Image Search System instead of the card catalog.



World Contents <https://www.lib.kyushu-u.ac.jp/en/worldcontents>

- **'World Contents'** is a comprehensive and quick academic discovery interface. It contains hundreds of millions of scholarly documents beyond Kyushu University materials.

Book Purchase Request

You can request a book which is not owned in the library. Please make a request for purchase via Library website.

Library website -> Activities -> Book Purchase Request