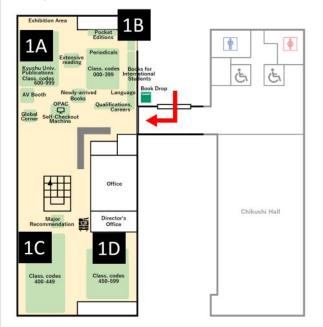
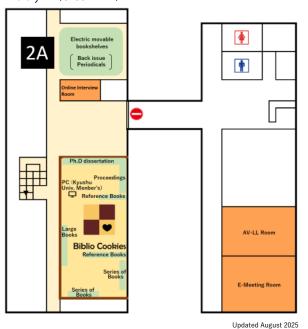
Floor Map

Library 1F (C-CUBE 1F)



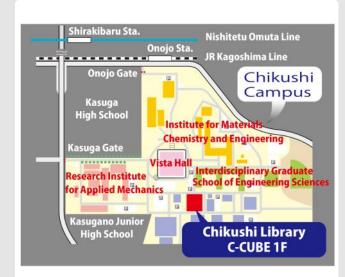
Library 2F (C-CUBE 2F)



Usage Guidelines

- Eating and drinking are not permitted inside the library.
 (Bottled drinks with lids are allowed.)
- Please keep your wallet and valuables with you at all times.
- Do not leave library materials or personal belongings unattended for long periods.
- There are no restrooms within the library. Please use the restrooms located at the front of Chikushi Hall.
- There are no trash bins in the library. Please take your trash with you.

Access



Kyushu University Chikushi Library

〒816-8580 6-1, Kasuga koen, Kasuga-city, Fukuoka TEL: 092-583-7020 E-mail: srttosho@jimu.kyushu-u.ac.jp



Kyushu University Chikushi Library

User Guide for university members



Opening Hours

Weekdays 9:00 am - 5:00 pm

Closed

Closed on Weekends and holidays , mid–August (summer break) and year-end/ New Year

Please check the website for updates:

- Opening hours may change temporarily.
- Different libraries on campus have varying opening hours and closure days.









@QLib info

@kyushuunivlib

https://www.lib.kyushu-u.ac.jp/en

Entering and Exiting

- When entering the library, please scan your library card (student ID or staff ID) at the gate.
- When exiting, if you try to leave with materials that have not been checked out properly, an alert sound will activate at the gate.

Library Cards

The following cards can be used as library user cards:

Undergraduate and Graduate	Student ID
Non-Degree Students	Library Card
Faculty / Staff	Staff ID / Personal Card
Professor Emeritus	Professor Emeritus Card



Borrowing

Borrowing

	Limit	Loan period
Books	10 items	2 weeks
Periodicals	5 items	2 days

 Newspapers, reference materials, audiovisual materials, and Ph.D. dissertations cannot be checked out.

Loan Renewal

- For materials that have not yet reached their due date, you can extend the loan period from your "My Page" if there are no reservations from other users.
- Books from Chikushi Library can be renewed <u>up to 2 times</u>.
 The number of allowable renewals may vary depending on the holding library.
- The renewal period is calculated from the date of renewal processing, not from the original due date.
- Periodicals cannot be renewed.

Note: If materials are damaged or lost, you will be required to compensate for them.

Returning

- Please return materials at the counter. You can also use the return drop box outside the building at any time, regardless of opening or closing hours.
- If you have overdue materials, you will not be able to borrow new items. Even after returning overdue materials, <u>your</u> <u>borrowing privileges will be suspended for a period equal to</u> the number of overdue days as a penalty.
- Materials borrowed on campus can be returned to any library on campus.

Reading

Except for some materials, you are free to browse all items in the library. Please return materials to their original locations after use.

Facilities

- You can access Kyushu University's Free wireless LAN services, Kitenet and Edunet.
- A coin-operated photocopier (black and white, ¥10 per page) is available for copying library materials.
- The study space "Biblio Cookies" on the 2nd floor allows for conversation. Please use it for group study or discussions.
- The following private rooms are available on weekdays from 9:00 a.m. to 4:50 p.m. Please make a reservation from your "My Page" to use them.

[For Students] Online Interview Room

Up to 2 hours per person per use. Extensions up to 2 additional hours per day are possible only when there is no next reservation.

[For Faculty Members] AV-LL Room and E-meeting Room

It is free of charge when used for university-related activities, such as classes or official events. If the room is used for other purposes, a rental fee will be charged in accordance with the university's property regulations.

Book Loans

Inter-Campus Delivery Service (Free of Charge)

 You can request books from other campuses within the university. (The number of items and loan period will follow the lending conditions of the holding library.)

Interlibrary Loan Service (Fee Required)

 You can request books not available on campus from other university libraries or institutions for a fee. Please cover the actual round-trip shipping costs.

Document Photocopying

- You can request copies of documents and papers not available at Chikushi Library from other university campuses or institutions. Please submit your request through your "Mv Page".
- According to copyright law, photocopying is only permitted for research or study purposes and is limited to one copy per person within the allowed scope.
- For papers requested for research, education, or learning within the university, the university will cover the cost and provide them <u>free of charge</u> under certain conditions. Please refer to the request form for more details.

Website Services

Kyushu University Library Website

https://www.lib.kyushu-u.ac.jp/en

Accessible from anywhere, both on and off campus. You can access the following services through the menu:

Kyushu University Collection (OPAC)

- Search for materials held by Kyushu University. This includes print books and journals, images of rare materials, documents from the academic repository (QIR), and electronic journals and e-books purchased by the university.
- For print materials, you can check their availability and location at Kyushu University. You can also reserve, request, or order photocopies of materials directly from your search results.

Viv Page

Access the following services (SSO-KID login required):

- Extend the loan period for borrowed materials
- Reserve materials
- Check the status of your loans and other activities
- Request photocopies of documents and borrow books from other university libraries or institutions
- Request library purchases of materials
- (For faculty and staff only) Request the purchase of books and journals using research funds

E-Resources

Access a wide range of e-resources, including electronic journals, e-books, and online databases, through Kyushu university's subscriptions. Please search the Kyushu University Collection at https://catalog.lib.kyushu-u.ac.jp/opac_search/?lang=1 and explore the databases at

https://www.lib.kyushu-u.ac.jp/en/databases.

Notes: When accessing from off-campus, SSO-KID login is required.