

Using Materials

- You can access materials on open shelves by yourself and read on a reading desk.
- To use closed access materials, please make an application at the counter.
- You can request from a dedicated PC for an Automated Storage and Retrieval System (ASRS).

Reservation

- When a book you need is currently checked out by another user, you can make a reservation for it. This service is also available via **Collections** with your Kyushu University ID (SSO-KID).

Photocopying / Printing

- Self-service copy machines are available.
[3F Copier / Printer, 4F Cute.Commons]
- The library's photocopy machines are turned off 15 minutes before the closing time.
- You can print out with a copy machine by your USB (only PDF and monochrome) and your own PC or other devices via wireless LAN.

Inter-Campus Delivery

- If a book you need is located in another campus library, you can request to send it to your campus library with free of charge.
Photocopying requests for both in print and PDF are charged service. PDF delivery (eDDS) must be paid by public expense.
- You can request book, periodical and PDF delivery via **Collections** and for photocopy via **Library website -> Activities**.
Paper application form is also available at the counter.

Interlibrary Loan

- If an item is not at any libraries of Kyushu University, you can make a request for it to other institutions. For further details, please ask at the counter.
- You can order via **Library website -> Activities**

Book Purchase Request

- You can request a book which is not owned in the library. Please make a request for purchase via Library website. **Library website -> Activities -> Book Purchase Request**

Library Facilities

[Wi-Fi]

You can access the University network via wireless LAN, "kitenet" in the library.

[iPad / Chromebook]

iPad / Chromebook lending service is available (in-library use only). Please come to the counter and show your library card.

You can use only inside the library. Please return by the closing time.

Library Website

<https://www.lib.kyushu-u.ac.jp/en>

- In addition to the library information including opening hours and locations, Library Website offers you many useful online services such as **Activities** and **eResources**.

Activities You need to login with your SSO-KID.

The following services are available via **Library website -> Activities**.

- Renewal of loan period
- Viewing your circulation history
- Reservation of library facilities
- Interlibrary loan / Photocopy request (paid service)
- Book Purchase Request

eResources

Kyushu University Library provides not only printed materials but also a plenty of electronic journals, electronic books, and online databases.

Most of eResources are accessible only via the university network due to agreements with publishers. If you want to access them from off-campus location, login to the website directly with your SSO-KID before starting your search.

Library Catalog



Collections <https://catalog.lib.kyushu-u.ac.jp/en>

- 'Collections' is a search platform of Kyushu University materials. You can search for library holdings both in print and electronic formats.
- Search results offer additional features: reservation of books on loan, inter-campus book delivery request, and easy access to eResources.



World Contents <https://www.lib.kyushu-u.ac.jp/en/worldcontents>

- 'World Contents' is a comprehensive and quick academic discovery interface. It contains hundreds of millions of scholarly documents beyond Kyushu University materials.

Workshops

- The library offers various workshops on specific databases.
- If you want, librarians provide customized workshop for research group. Please be free to ask us a workshop.

Library website -> Learning -> Request a customized workshop

Information [for university members]

<https://www.lib.kyushu-u.ac.jp/libraries/central>

Opening Hours

Monday - Friday	9 : 00 - 21 : 00	As the opening hours may vary from time to time, please check the library website, library notice boards or QR for further details
Sat, Sun, and National Holidays	10 : 00 - 18 : 00	
Closed	Dec.28 - Jan.4	

Service Hours

Borrowing	9:00 - 20:45 [Mon-Fri] 10:00 - 17:45 [Sat, Sun, National Holidays]
Interlibrary Loan	* Document delivery with payment is available on weekday 9:00-17:00
Closed Access Materials • Closed Stacks • Microfilm • Rare books	9:00 - 16:30 [Mon-Fri]
Reference	9:00 - 17:00 [Mon - Fri]

Information/Circulation

TEL: 092 (802) 2480
FAX: 092 (802) 2479
tousiryu@jimu.kyushu-u.ac.jp

Reference

TEL: 092 (802) 2482
FAX: 092 (802) 2479
esupport@lib.kyushu-u.ac.jp

Interlibrary Loan

TEL: 092(802) 2482
FAX: 092(802) 2479
toubunken@jimu.kyushu-u.ac.jp

Workshops

TEL: 092 (802) 2483
FAX: 092 (802) 2479
toesupport@jimu.kyushu-u.ac.jp



@QLib_info
@kyushuunivlib
@kyushuunivlib

744 Motooka, Nishi-ku, Fukuoka, Japan
819-0395

Library Card

- The type of your library card depends on your enrollment status.

Undergraduate / Graduate	Student ID Card	Faculty / Staff	Staff ID Card or Personal Card
Non-Degree Student	Library Card ※	Professor Emeritus	Professor Emeritus Card

※Please make an application at the counter, bringing your student ID card.

Entrance / Exit Gates

- Your library card is required. Please hold it over a reader of the gate. You can also use an IC card reader if you have an IC card of Kyushu University ID.
- If you have library materials not checked out properly, the security system sounds an alarm.

Borrowing

To borrow library materials, please present the items and your library card at the counter. You can borrow at the lending machine by yourself.

Borrowing Type	Users	Limit	Period		Renewing Times ※3
			Books	Journals※2	
General		10 items	15 days	8 days	once
Special ※1	Senior Students	10 items	30 days	-	3 times
	Graduate	100 items	90 days		3 times
	Faculty/Staff	300 items	90 days		3 times
	Professor Emeritus	50 items	90 days		-

※1 You offer it before borrowing at the counter.

※2 Current issues of journals are overnight loan only.

※3 This service is available at **Library website -> Activities**

Materials below are in-library use only.

Newspapers, course-reserved books, reference books, rare books, special collections, microfilms and audio-visual materials

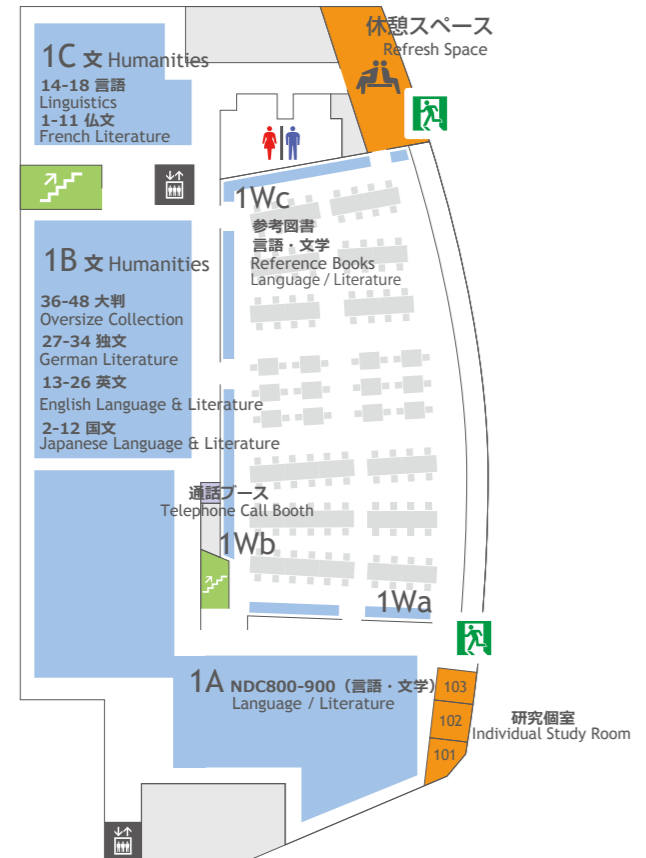
Recall

- You may temporarily borrow materials of special borrowing and shelving in the laboratory.
- This service is available via **Collections** with your Kyushu University ID (SSO-KID).
- Please cooperate to return when you get the request of recall.

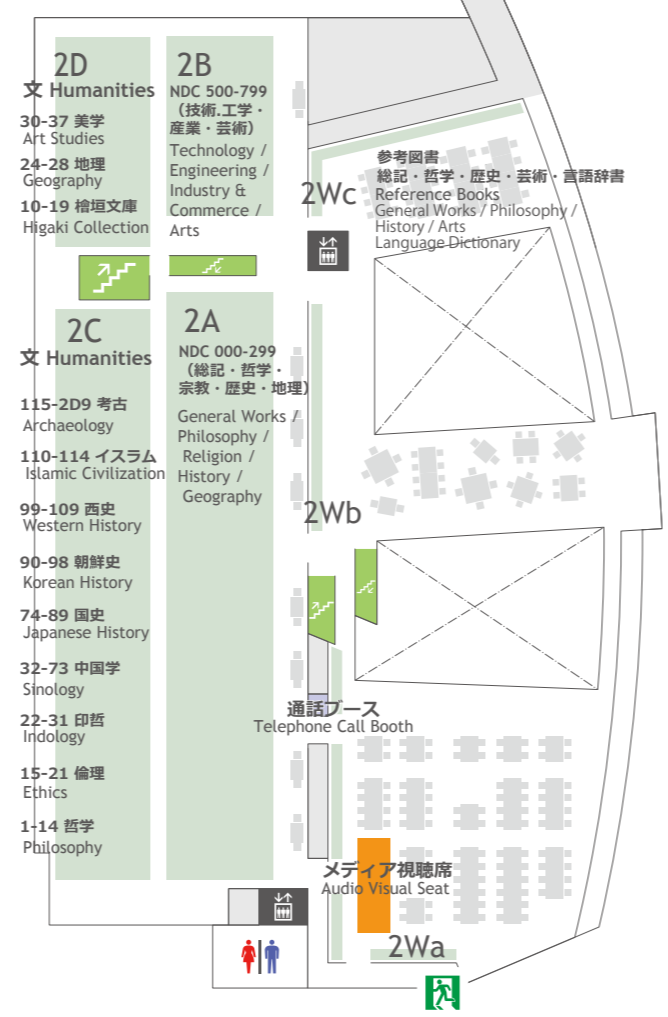
Returning

- Please return library materials at the counter by the due date. When the library is closed, the book drop in front of the library is available.
- If you have not returned by the due date, your borrowing privilege will be suspended.
- You can return library materials at any libraries of Kyushu University.

1F



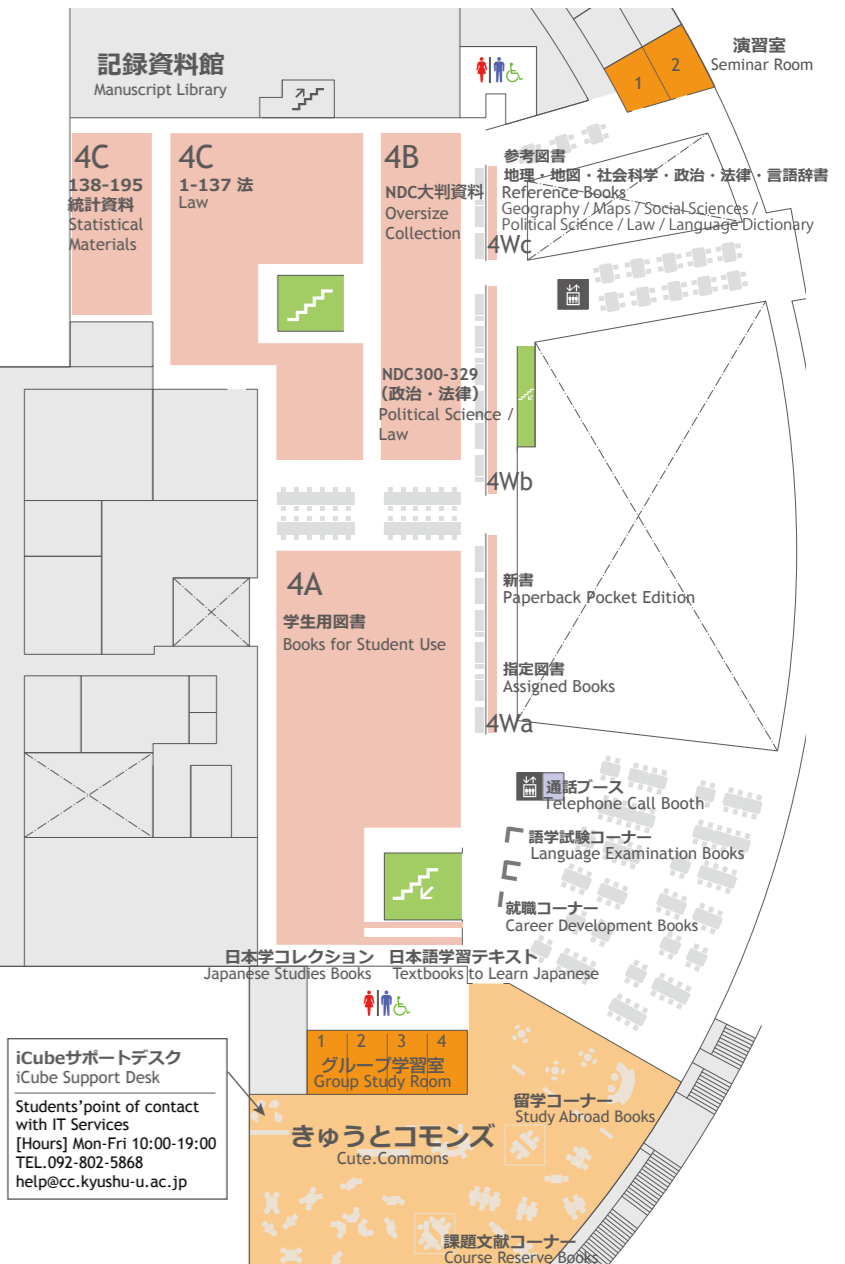
2F



3F



4F



Individual Study Room (1F,3F)

We have the rooms for a Individual research use. Please apply at the counter. You can also reserve a Individual Study Room via Library website -> Activities

Refresh Space (1F)

Food and drinks are acceptable. (There are vending machines equipped.) ※No food or drinks (except for covered drink containers) allowed except in this room.

Audio Visual Seat (2F)

There are 6 audio-visual booths where you can watch or listen to the library's audio-visual materials (DVDs, videos and cassettes). Please apply at the counter with your library card. We lend you headphones.

Cafe / Lounge (3F)

In the lounge there is a baker called "Doumu Cafe" Please refresh your study.
[Hours]
Mon-Fri : 10:00-19:00 Sat : 10:00-16:00
Sun & National Holidays : 11:00-16:00

Group Study Room (4F)

We have the rooms for a seminar, group study, and research use. Please apply at the counter. You can also reserve a Group Study Room via Library website -> Activities

Seminar Room (4F)

Seminar Room can host a class activity using the central library holdings or a group research activity with library materials.

Cute.Commons (4F)

You can arrange tables and chairs freely for group study or discussion. You don't need to apply for using this area.
Course Reserve Books (4F)
We display books related to KIKAN Education classes on purpose-built shelves. There are two ways in use: non-circulating and short-term borrowing.

Learning Support Desk (4F)

Postgraduate students acting as the Library Teaching Assistant (Cuter) support students' learning outside the classroom using their own expertise and experience.
[Hours]
Mon-Fri : 13:00-14:30 14:50-16:20 or 16:40-18:10